**JustServe Student Club**

Students may use this optional template to develop bylaws for a JustServe student club, which may be modified as necessary to accommodate the needs of an individual club. All JustServe student clubs must abide by the JustServe Club Student Rules. Additionally, JustServe clubs affiliated with or sponsored by a school, and clubs utilizing school facilities or resources are responsible to obey applicable school rules.

|  |  |
| --- | --- |
| Name of school: | [Name] |

# Charter of the [Name]

**JustServe Student Club**

# ARTICLE I

NAME

The name of this organization is the JustServe Student Club of [Name].

# ARTICLE II

PURPOSE

Our purpose is to be an influence for good in the community through meaningful service. We lift, help and serve others while building bridges with other community service organizations through JustServe.org and mobile app. While serving others, we encourage members to support each other and connect.

## ARTICLE III

MEMBERSHIP

Section 1 – Membership is open to all students enrolled at [Name]**.**

Section 2 – We will not deny membership to anyone on the basis of race, religion, national origin, ethnicity, color, age, gender, marital status, citizenship, sexual orientation, veteran status, or disability.

Section 3 – No member of the JustServe Student Club will engage in hazing, participate in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm, or personal degradation or disgrace, resulting in physical or mental harm to any fellow student or person.

## ARTICLE IV

OFFICERS

Section 1 – The JustServe Student Club must have a president and may have other such officers the club believes necessary, *i.e.*, vice president, secretary, treasurer, representatives, etc. All officers must be students at[Name].

Section 2 – Officers are elected by a majority of the members of the JustServe Student Club.

Section 3 – Each officer’s term shall be for one school year, starting at the end of each spring term/semester through the end of the next spring term/semester. Officers shall be voted upon annually, unless an office becomes vacant before the term otherwise would expire. (If that happens, then members may elect a replacement officer as needed.)

Section 4 – The president will direct meetings and activities of the JustServe Student Club, unless he or she delegates that duty to another officer. If applicable, the president or his or her designee will also represent the Club at inter-student organization meetings at [Name].

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Section 5 – All other JustServe Student Club officers will act under the direction of the president. The duties of these other officers may include planning and publicizing meetings and events and recruiting members.

Section 6 – Standing or ad hoc committees may be created at any time as necessary.

**ARTICLE V**

MEETINGS

Section 1 – An officer transition meeting will be held two weeks following the appointment of new officers.

Section 2 – Regular meetings will be scheduled as needed during the academic year, but at least twice per term/semester.

Section 3 – The president and other student officers may call special or more frequent meetings as necessary.

**ARTICLE VI**

ADVISORS

Section 1 – One or more faculty advisors may be selected by the student officers of the JustServe Student Club from among the faculty or staff members of [Name]**,** with the acceptance of the individual selected.

Section 2 – The advisor’s term will be one school year (starting at the end of each spring term/semester through the end of the next spring term/semester) but may be renewed at the request of the student officers.

Section 3 – Advisors may be removed by a majority vote of the student officers, and written notification will be given to the removed advisor.

## ARTICLE VII

FINANCES/DUES/FEES

The JustServe Student Club is a not-for-profit organization, and there are no mandatory dues or fees to participate in JustServe activities. The JustServe Student Club may accept voluntary contributions to help cover the cost of meals or club activities, consistent with *JustServe Student Club Rules* and the applicable rules of [Name].

**ARTICLE VIII**

AMENDMENTS

Section 1 – Amendments and revisions to the constitution must be reviewed and approved by the student officers and faculty advisor(s), if applicable.

Section 2 – Amendments must be written and explained to members of the JustServe Student Club and presented to the voting members for ratification.

**ARTICLE IX**

STATEMENT OF COMPLIANCE

Section 1 – The JustServe Student Club agrees to abide by the *JustServe Student Club Rules*, incorporated here by reference.

Section 2 – The JustServe Student Club agrees to adhere to applicable rules governing student clubs of [Name].

Section 3 – The JustServe Student Club agrees to adhere to applicable rules governing the use of [Name] facilities or other [Name] resources.

## ARTICLE X

ENABLING ACT

Upon approval of this constitution by the majority of voting members of the JustServe Student Club, it shall become effective immediately.

|  |  |  |  |
| --- | --- | --- | --- |
|  | JustServe Student Club President |  | Date |
|  | JustServe Student Club Advisor (if applicable) |  | Date |
|  | JustServe Student Club Advisor (if applicable) |  | Date |
|  | [Name] Representative (if applicable) |  | Date |